

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 18, 2013

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Joanne Mitchell, Francie Keating, Mark Salemi, Maria Flynn, Ron Pascrell, Tanya DaSilva, Dina Bargiel, Tom Bolen

Members Absent – Bob Kassai

Also Present - Elaine Baldwin, Tom DiFluri, Jeff Merlino

Presentation: Jim Cerullo presented the 2012-2013 School Audit.

BOARD ACTION

214-90 - APPROVAL OF MINUTES

Motion by MITCHELL Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the October 7, 2013 workshop meeting and the October 21, 2013 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the October 7, 2013 workshop meeting and the October 21, 2013 regular meeting.

Roll Call: 8 YES

214-91 -APPROVAL OF REGISTER REPORT

Motion by BOLEN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the October 2013 Register Report.

Roll Call: 8 YES

PUBLIC HEARING –(AGENDA ITEMS ONLY)

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

No one wished to be heard

SUPERINTENDENT'S REPORT

Ms. Baldwin reminded everyone that Parent/Teacher conferences are this week. She also informed everyone that we are moving along with preparation for PARCC testing and the new teacher evaluation system.

BOARD ATTORNEY'S REPORT

Mr. Merlino stated that the ad was posted for the new Superintendent and have received about 10 resumes so far. He also noted that there is a superintendent survey posted on our website.

NEW BUSINESS

PERSONNEL: Dr. Salemi reported on matters of personnel:

214-92 - NEW SUBSTITUTES

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the substitute teacher list for November of the 2013-2014 school year per the Passaic County Educational Services Commission.

Roll Call: 8 YES

214-93 -ACCEPTANCE OF RESIGNATION

Motion by SALEMI Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Alyssa DeMauro, part time classroom aide at CO, effective 10/25/13.

Roll Call: 8 YES

214-94 - NEW HIRE – PT CLASSROOM AIDE

Motion by SALEMI Seconded by KEATING.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the Marizel Mina, as a part time classroom aide, at a rate of \$13.64/hr., not to exceed 27.5 hrs per week, no benefits, effective 11/20/13.

Roll Call: 8 YES

214-95 - NEW HIRE – PT PRESCHOOL AIDE

Motion by SALEMI Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the Susanna Mueller, as a part time preschool aide, at a rate of \$13.64/hr., not to exceed 27.5 hrs per week, no benefits, effective 11/19/13.

Roll Call: 8 YES

214-96-AMENDMENT OF RESOLUTION 214-55 – HOME INSTRUCTION

Motion by SALEMI Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve home instruction for Student #32246, to be provided by Eileen Cieslak,(replacing Veronica Seavy) at a rate of \$33/hr., 5 hours per week, effective October 8, 2013. (Length of home instruction TBD)

Roll Call: 8 YES

214-97 -APPROVAL OF HOME INSTRUCTION

Motion by SALEMI Seconded by DASILVA.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve home instruction for Student #32012, to be provided by Robyn Bernstein and Rosemary Ficarra, at a rate of \$33/hr., 5 hours per week (Split between the two teachers). Length of home instruction- 11/13/13-1/6/14

Roll Call: 8 YES

214-98 - AMENDMENT OF SALARY

Motion by SALEMI, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to amend the salaries of Muna Okour and Feliz Yildirm, part time aides at CO, to \$14.77/hr., effective November 19, 2013.

Roll Call: 8 YES

214-99 – APPROVAL OF MATERNITY LEAVE REPLACEMENT

Motion by SALEMI, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Dianne Mead, as a maternity leave replacement teacher of Language Arts in Memorial School, at a rate of \$175 per diem, no benefits, effective November 19, 2013 – the beginning of April. (Exact date TBD)

Roll Call: 8 YES

EDUCATION: Mrs. DaSilva reported on the education committee meeting of 10/28/13:

214-100 -HIB DECISION

Motion by DASILVA Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2014-01, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call: 8 YES

214-101 - DISTRICT & BOARD GOALS

Motion by DASILVA Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the District & Board Goals for the 2013-2014 school year.

District Goals:

- Goal #1 – To improve school wide performance toward statewide performance goals in English Language Arts.
- Goal #2 – To improve school wide performance toward statewide performance goals in Mathematics.

Board Goal:

- To conduct a search for a superintendent of schools, resulting in an appointment for July 2014.

Roll Call: 8 YES

214-102 –MEMORANDUM OF AGREEMENT

Motion by DASILVA Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Memorandum of Agreement between the Woodland Park Police Dept. and the Woodland Park School District, for the 2013-2014 school year.

Roll Call: 8 YES

FINANCE: Mrs. Keating reported on matters of finance:

214-103 - APPROVAL OF BILL LIST

Motion by KEATING, Seconded by DASILVA.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$270,463.08

<u>Bill List No.</u>	<u>Amount</u>
70	\$231,250.41
L19	\$ 39,212.67

Roll Call: 8 YES

214-104 - ACCEPTANCE OF THE 2013 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Motion by KEATING Seconded by MITCHELL

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has received and accepts the 2013 Comprehensive Annual Financial Report, with no recommendations and Auditors Management Report, for the fiscal year ended June 30, 2013, prepared by Ferraioli, Wiekotz, Cerullo, and Cuva, Certified Public Accountants.

Roll Call: 8 YES

214-105- PCESC – 2013-2014 TRANSPORTATION CONTRACT

Motion by KEATING Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with PSESC for the following 2013-2014 bus route:

Roll Call: 8 YES

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
GLEN3	Glenview Academy	Lenoir's Trans	1	798.00+31.92	10/15/13-11/1/13

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with PSESC for the following 2013-2014 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
7191	Thomas Edison School	St. Michaels Trans	1	16,920.00+676.80	11/4/13-6/14
7211	Glenview Academy	Lenoir's Trans	1	7746.67+309.87	11/4/13-6/14

214-106 - TRAVEL REIMBURSEMENT

Motion by KEATING Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2013-2014 school year:

Roll Call: 7 YES 1 NO-BOLEN

Name	Activity	Date	Fee	Travel	Meals	Lodging
Jennifer Caputo	Intervention & Referral Service Workshop	1/22/14-1/24/14	\$250	\$43.26	NA	NA
Lori McCluskey	Intervention & Referral Service Workshop	1/22/14-1/24-14	\$250	\$43.26	NA	NA
Steven Sans	Intervention & Referral Service Workshop	1/22/14-1/24-14	\$250	\$43.26	NA	NA
	2014 Conference for NJ	2/24/14-				

Pat Posthumus	Preschool Teachers	2/25/14	\$369	\$129.36	NA	NA
Sharon Tomback	TMI Leadership Con.	12/3/13	\$229	\$15.50	NA	NA

214-107 -CONTRACTED SERVICES W/MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

Motion by KEATING Seconded by MITCHELL

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and
WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;
WHEREAS, on November 18, 2013, the governing body of the Woodland Park Board of Education County of Passaic, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;
NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Woodland Park Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Roll Call Vote: 8 YES

214-108- AWARD OF CONTRACT- WIRELESS-CDW

Motion by KEATING Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to award contract to CDW, to provide and install Cisco and Meraki wireless equipment district wide, under WSCA and Middlesex County Ed Services Commission cooperative purchasing agreement, respectively.

Total Cost: \$77,849.76

Roll Call: 8 YES

BUILDINGS & GROUNDS: Mr. Pascrell reported on Buildings & Grounds matters:

214-109 -DONATION OF 2003 CHEVROLET IMPALA

Motion by PASCRELL Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the donation of a 2003 Chevrolet Impala, to the Veteran's organization, Cars for US Troops.

Roll Call: 8 YES

214-110 -REPLACEMENT OF BOILER-BG

Motion by PASCRELL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize the business administrator to replace the boiler at Beatrice Gilmore School, at an approximate cost of \$35,000.

Roll Call: 8 YES

POLICY: Mrs. DaSilva reported on the policy committee meeting of 11/4/13:

214-111 -APPROVAL OF POLICY REVISIONS

Motion by DASILVA Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revisions of the following existing policies:

Roll Call: 8 YES

POLICY #	POLICY NAME	MANDATED/RECOMMENDED
0000.02	Introduction	Mandated
5120	Assignment of Pupils	Mandated
5300	Automated External Difibrillators	Mandated
5533	Pupil Smoking	Mandated
7434	Smoking in School Buildings & on School Grounds	Mandated
4124	Employment Contract	Recommended
5512	Harassment, Intimidation & Bullying	Mandated
1240	Evaluation of Superintendent	Mandated
3142	Nonrenewal of Nontenured Teaching Staff Members	Recommended
3144	Certification of Tenure Charges	Recommended
3221	Evaluation of Teachers	Mandated
4146	Nonrenewal of Nontenured Support Staff Members	Recommended

BE IT FURTHER RESOLVED, to approve the first reading of the following new policies:

POLICY #	POLICY NAME	MANDATED/RECOMMENDED
3232	Tutoring Services	Recommended
3144.12	Certification of Tenure Charges-Inefficiency	Mandated
3144.3	Suspension upon Certification of Tenure Charges	Recommended
3372	Teaching Staff Member Tenure Acquisition	Recommended
3373	Tenure Upon Transfer or Promotion	Recommended
3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators	Mandated
3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	Mandated
3224	Evaluation of Principals, Vice Principals & Assistant Principals	Mandated

OLD BUSINESS

PUBLIC HEARING

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Keith Kazmark – 160 Highview Dr. – Mayor Woodland Park

Mayor Kazmark remarked on comments that Mr. Loccke made at the last meeting pertaining to his involvement in the negotiation process. He stated he wants to see the contract settled but made it clear he and the borough have nothing to do with negotiations. He also stated that he thinks the WPEA and the Board should try to settle this without the interference of representatives on either side.

Donna Murray – 19 Vernon Ct. –Teacher

Mrs. Murray stated her disappointment over stalled contract negotiations. She feels the Board does not respect the work the teachers are doing and asked for a fair and equitable contract.

Pat Posthumus: President WPEA - Teacher

Mrs. Posthumus agreed that everyone deserves a fair contract but feels that negotiations are in the hands of the lawyers and politicians. She said she was disappointed in the evening's turn of events.

Keith Kazmark– 160 Highview Dr. – Mayor Woodland Park

Mayor Kazmark responded to Mrs. Posthumus' comments.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) Meeting will be resumed at conclusion of Executive Session.*

- 4) The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 7:42 pm by PASCRELL, seconded by BARGIEL

Voice Vote: 8 YES

Motion to return to Regular Session at 8:05 pm by KEATING seconded by MITCHELL

Voice Vote : 8 YES

ADJOURNMENT

Motion to adjourn at 8:05 p.m. by KEATING, Seconded by MITCHELL

Voice Vote – 8 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION MINUTES** **NOVEMBER 18, 2013**

ITEMS DISCUSSED:

- Mr. Merlino updated Board on ULP
- Discussion on WPEA negotiations
- Ms. Baldwin discussed HIB cases 214-02, 214-03, 214-04.